

Albany Unified School District Board of Education
904 Talbot Ave.
Albany, CA 94706
MINUTES FOR MEETING
April 20, 2010

Albany City Hall
Albany, CA 94706

I. *OPENING BUSINESS 7:00 p.m.*

A) *Call to Order*

President Rosenbaum called the meeting to order at 7:02 p.m.

B) Roll Call

PRESENT :

President Rosenbaum, Vice President Low, Member Black, Member Walden, and Member Glasser.

ABSENT :

None.

STAFF:

Superintendent Stephenson, Assistant Superintendent Harden, Director Hornada, Student Member Chiang, Student Member Mau, and Secretary Martinez.

C) Identify Closed Session Pursuant to Agenda Section III Below

II. ***PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS***

III. ***CLOSED SESSION 7:05 p.m.***

President Rosenbaum called the meeting into closed session at 7:04 p.m.

A) With respect to every item of business to be discussed in Closed Session pursuant to Education Code Section 54957: Assistant Superintendent's Evaluation

B) With respect to every item of business to be discussed in Closed Session pursuant to Education Code Section 35146: Student Personnel Matters

C) With respect to every item of business to be discussed in Closed Session pursuant to: Government Code Section 54957: Public Employee Appointment

D) With respect to every item of business to be discussed in Closed Session Pursuant to Government Code Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR (Superintendent Marla Stephenson, District Representative), Regarding Negotiations as pertains to:

a. California School Employees Association (CSEA)

b. Albany Teachers Association (ATA)

c. SEIU Local 1021

IV. ***OPEN SESSION 7:30 p.m.***

A) *Reconvene to Open Session*

President Rosenbaum reconvened the meeting to open session at 7:34 p.m.

B) Roll Call

PRESENT :

President Rosenbaum, Vice President Low, Member Black, Member Walden, and Member Glasser.

ABSENT :

None.

STAFF:

Superintendent Stephenson, Assistant Superintendent Harden, Director Hornada, Student Member Chiang, Student Member Mau, and Secretary Martinez.

C) Pledge of Allegiance

D) Report of Action Taken in Closed Session

President Rosenbaum reported that one action was taken in closed session which was to make an adjustment to Assistant Superintendent Harden's contract at no additional cost to the District.

E) Approval of Agenda

Motion by Member Glasser, seconded by Member Black to approve E) Approval of Agenda

The Board was polled and passed unanimously. Members: President Rosenbaum, Vice President Low, Member Black, Member Walden, and Member Glasser voting AYE

F) Approval of Consent Calendar

President Rosenbaum pulled item 4d for public comment. Member Glasser stated that he had questions on item 4b, asked to pull item 4c for public comment, and stated he had questions on the warrant listing. Vice President Low stated that she had questions on the warrant listing.

1. Approval of Minutes

a) April 6, 2010

2. Personnel Assignment Order

a) Certificated Personnel - Public Employee Assignment, Employment, Appointment, Evaluation, Leave Requests:

1. Corrections - none

2. Extra Assignment

a. Head JV Football Coach

b. Head Varsity Football Coach

3. Leave - none

4. New Hire

a. Substitute Teacher

5. Resignation

a. Teacher

6. Revision

a. Long Term Substitute

7. Status Change - none

8. Termination - none

b) Classified Personnel - Public Employee Assignment, Appointment Employment,

Leave Requests:

1. Corrections - none

2. Extra Assignment - none

3. Leave - none

4. New Hire

a. Assistant JV Football Coach

b. Assistant Varsity Football Coach

- c. Substitute Para-Educator
 - 5. Resignation - none
 - 6. Status Change - none
 - 7. Termination - none
 - 3. Curriculum and Instruction
 - a) Approve Increase to Purchase Order #P10-00394 between Albany Unified School District and Quiana Wilson for physical education handbook services. Cost not to exceed \$1,102.50
 - 4. Business and Operations
 - a) Approve Warrant Listing - March 2010
- Member Glasser asked about the \$12,800.00 check for Advanced Modular Express for demolition and reconnection and asked how this contract was awarded. Superintendent Stephenson said that the District received three bids and the best choice was selected.

Member Glasser asked about First Aid Supplies and raised the discussion on defibrillators in the schools. Discussion ensued.

Member Glasser asked about ten replacement batteries for two-way radios at Albany High School. Superintendent Stephenson said that this is not just for the High School, but also for the Emergency Preparedness Committee.

President Rosenbaum asked about reimbursements. Member Glasser said that there was a total of approximately \$6,500.00 worth of classroom reimbursements on the warrant listing. Discussion ensued.

Member Glasser said he noticed that there were a lot of open purchases for the move on the warrant listing. He asked where the District is regarding the budget for the move. Assistant Superintendent Harden said that there are open purchases for expenditures purposes and they are being tracked. Discussion ensued.

Member Glasser asked about the \$90.00 charge from LPA for the Ocean View portables and how it relates to their contract. Superintendent Stephenson said that LPA had done work to make the portables eligible for the DSA so that they could be used safely. Discussion ensued.

Member Glasser asked about the Anthem/Blue Cross charge. Assistant Superintendent Harden said that it was for COBRA.

Member Glasser asked about the payment to the Albany Unified Revolving Fund. Assistant Superintendent Harden said that it was to reimburse the revolving fund. She said that the revolving fund is controlled at the Business Office.

Member Glasser asked if the open purchases were being approved by the project manager. Assistant Superintendent Harden confirmed that was correct.

Member Glasser asked about the reimbursement for conference attendance and why there were three separate checks for the same conference. Assistant Superintendent Harden said that it was because the reimbursements were not turned in at the same time.

Vice President Low asked about check number 16735 to Sean Morris, for 20 student computer conference registrations. Assistant Superintendent Harden said that it was a Google conference in San Francisco for students.

Member Glasser asked why there were some stale-dated checks that needed to be reissued. Assistant Superintendent Harden said that there was a problem with mailing checks to vendors who never received the checks. She said that those checks had to be voided and reissued.

Vice President Low asked about check number 16765 for \$99.00 to the UC Berkeley Graduate School of Education and who went to the conference. Assistant Superintendent Harden said that Dolores Cortez attended. Vice President Low said that it was an inexpensive amount well spent.

b) Approve Independent Contractor Agreement between Albany Unified School District and p.s.l. marketing for project management services for Cougar, Memorial and OceanView athletic fields. Cost not to exceed \$5,000.00 for up to 80 hours of project management. Member Glasser asked how these project management services were different from project management services that were being provided by Bollo Construction. Superintendent Stephenson said that this agreement is with Dave Preuss, who is using his firm name in the contract for insurance purposes. She said that it is for a combination volunteer project with some vendorized services at three fields, two of which are owned by the City. She said that the City had agreed to allow the District to provide the project management since the District is providing the funding for field changes. Discussion ensued. The Board asked that the hourly rate be put into the contract.

c) Approve Independent Contractor Agreement between Albany Unified School District and Joanne Wile for administrative and clinical oversight of the counseling programs within Albany Unified School District at a cost of \$50.00/hour. Cost not to exceed \$2,000.00. Member Glasser asked that Superintendent Stephenson brief the Board on the services that would be provided by Joanne Wile. Superintendent Stephenson said that she formed the Mental Health Committee in order to expand mental health workers into the elementary levels, look at behavioral support programs, and to provide an oversight of the current program that that is headed by Shelly Ball. She said that the Mental Health Committee has endorsed the replication of Shelly Ball's program at the elementary level. Discussion ensued.

Joanne Wile, Licensed Clinical Social Worker, introduced herself and informed the Board of her experience. She said that UC Berkeley is willing to give free consultation about this program and has three volunteer faculty who are willing to help, and is committed to giving the District two interns, one at Marin and one at Cornell. She said that OceanView already has Berkeley Mental Health serving families and students. She said that the plan is to coordinate the work at the three elementary schools. She said that she is very excited to be doing this.

d) Approve donation in the amount of \$2,000.00 from the Albany Education Foundation to the Albany High School Jazz Band to help fund travel expenses for the Lincoln Center performance in New York City, New York
President Rosenbaum introduced Marsha Skinner. Ms. Skinner said that she was speaking on behalf of Diane McNenny, who was not able to attend the meeting. She noted some events that

made this donation possible - Food for Thought at Solano Grill and The Chocolate and Champagne Gala. She said that the foundation was happy to help fund this trip. President Rosenbaum thanked Ms. Skinner. The Board gave kudos to the Jazz Band.

5. Student Services

a) Approve one Independent Contractor Agreement between Albany Unified School District and Dr. Sherry Burke to provide an Independent Educational Evaluation for one (1) Special Education Student. Cost not to exceed \$700.00. Funding Source: Special Education
Motion by Member Glasser, seconded by Member Black to approve F) *Approval of Consent Calendar with the proposed to the change on item 4b to include the dollar amount of the hourly rate to the contract.*

The Board was polled and passed unanimously. Members: President Rosenbaum, Vice President Low, Member Black, Member Walden, and Member Glasser voting AYE

Member Glasser abstained from check numbers 16076 and 16759. Member Black abstained on check numbers 5456 and 18218.

V. STUDENT BOARD MEMBERS

A) Student Reports

VI. STAFF **REPORTS**

A) *Parks and Recreation* Report

Superintendent Stephenson introduced John Kindle, from the Parks and Recreation Department. Mr. Kindle gave a report on Parks and Recreation. Discussion ensued.

VII. PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

Peter Leahy, parent of AMS student Tupac Leahy, addressed the Board and gave a status update of the bullying discussion on April 6, 2010.

Member Glasser addressed the Board and said that the Board should look at the policy regarding identification of parties, disclosing information and consent for data release. President Rosenbaum said that he asked Superintendent Stephenson to provide more information about this.

Member Glasser addressed the Board on the funding of the pool project and reporting the cost. He read text from the Bond Measure.

VIII. REVIEW AND ACTION ITEMS

A) Approve the Albany Unified **School District Strategic Plan**
Superintendent Stephenson introduced the Strategic Plan item.

Director Hornada gave remarks on the Strategic Plan.

Director Hornada introduced Action Team Leaders Tami Benau, Assistant Principal at AHS, and Wendy Holmes, Principal at Cornell School, who presented Strategy 1 of the Strategic Plan.

Action Team Leaders Cynthia Attiyeh, HR Administrator, and Nick Berger, Program Specialist, presented Strategy 2 of the Strategic Plan.

Action Team Leaders Deborah Brill, Albany Middle School teacher, and Alison Makela, Interim Principal at Albany Adult School, presented Strategy 3 of the Strategic Plan.

Director Hornada introduced Mary Townsend, Strategic Planning Consultant. Ms. Townsend gave her remarks on the Strategic Plan. She talked about the process of the Strategic Plan and the future.

Member Black thanked Superintendent Stephenson for starting the process and seeing it through. He shared his thoughts on the Strategic Plan.

Vice President Low thanked and recognized all of the participants of the project. She said that the process had been one of her most rewarding experiences as a Board member. She shared more of her thoughts on the Strategic Planning process.

President Rosenbaum gave his remarks on the Strategic Plan.

Member Walden gave her remarks on the Strategic Plan and accountability.

Member Glasser gave his remarks on the Strategic Plan.

Ms. Townsend asked if there were any questions from the Board. Discussion ensued.

Edith Johnson, first grade teacher and member of the Strategic Planning Team, shared her remarks on the process.

Superintendent Stephenson thanked all of the individuals in attendance who were involved in the process. She said without the leadership in this process, it would not have occurred. She recommended that the Board approve the Strategic Plan as presented, and said that she would provide the leadership and prioritize the resources necessary in order to accomplish the goals of the plan.

Motion by Member Black, seconded by Member Glasser to approve A) Approve the Albany Unified School District Strategic Plan

The Board was polled and passed unanimously. Members: President Rosenbaum, Vice President Low, Member Black, Member Walden, and Member Glasser voting AYE

Ms. Townsend gave her closing remarks.

B) Approve the Joint Use Agreement between Albany Unified School District and the City of Albany regarding facilities use

Superintendent Stephenson introduced the Joint Use Agreement item. She said that it was presented to the Albany City Council and was passed unanimously. Member Glasser asked that the term "Director" in the agreement be defined as the Director of Parks and Recreation.

Mr. Walt Gill, president of ABGSL, spoke in support of the Joint Use Agreement. Discussion ensued.

Motion by Member Walden, seconded by Member Glasser to approve B) Approve the Joint Use Agreement between Albany Unified School District and the City of Albany regarding facilities use

The Board was polled and passed unanimously. Members: President Rosenbaum, Vice President Low, Member Black, Member Walden, and Member Glasser voting AYE

IX. REVIEW AND DISCUSSION ITEMS

A) Review and discuss the 2009-10 Parcel Tax Expenditures and the status of budget reductions/restorations as discussed on April 28, 2009
Assistant Superintendent Harden introduced the item. Discussion ensued.

X. BOARD AND SUPERINTENDENT COMMENTS

XI. FUTURE AGENDA ITEMS

A) AHS Recycling Report

B) Greening of Albany Schools

C) William Quarterly Report

D) Consolidated Application

E) Single School Plans

F) Budget Presentation

G) Curriculum and Instruction Report

XII. FUTURE BOARD MEETINGS

XIII. ADJOURNMENT

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